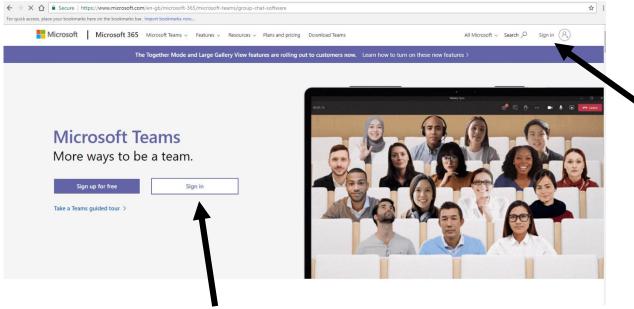
How to access your Teams classroom

1. Once you have opened an internet browser, for example Google Chrome search for Microsoft Teams. Select the first option which is available. Once you have clicked on it, it should open to the window below:

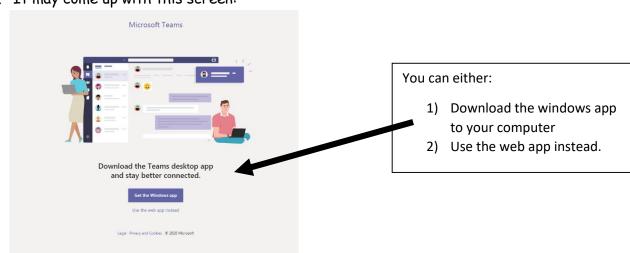


2. Your child has their own sign in for Microsoft Teams. Their login is the year they have started in Year 3, their first initial, and then their surname. Your child will know their password.

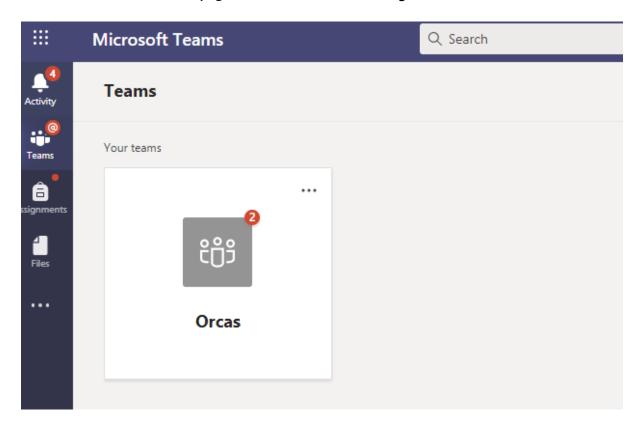
It will look something like this:

Username: 20EBoyd Password: bordonjun

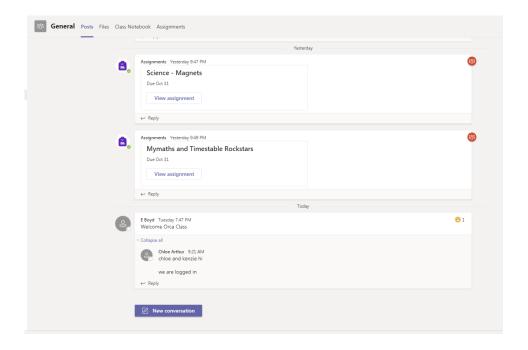
3. It may come up with this screen:



4. This will then take you directly to your Microsoft Teams page. Your child will have been entered into a class page which will look something like this:

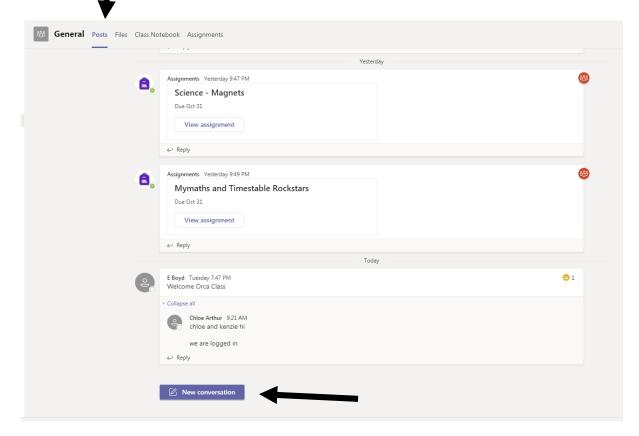


5. Within your class page, you will be able to find assignments and posts.

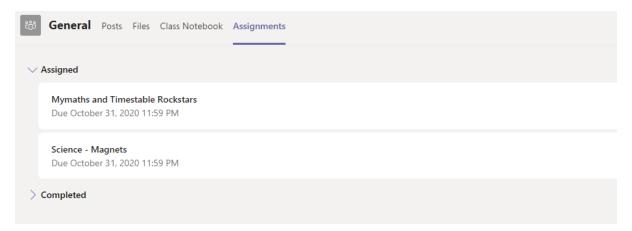


In the posts section, your child can ask their teacher for help or speak to their

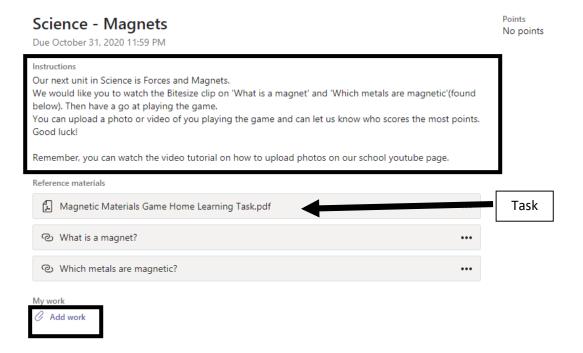
friends.



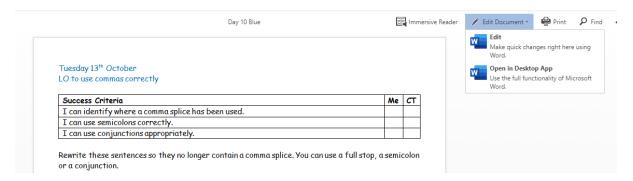
Your child's work will be found in 'assignments'



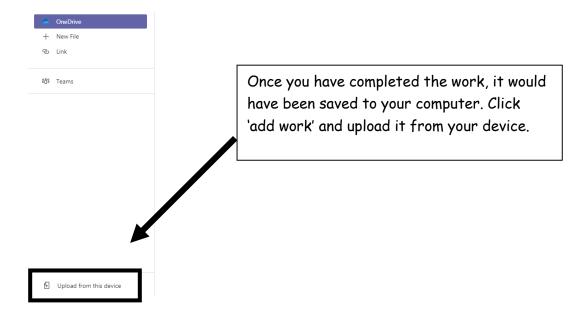
Click on the assignment you would like to complete.

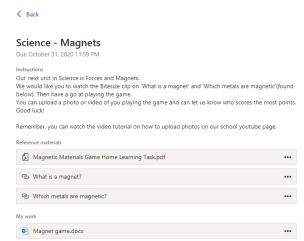


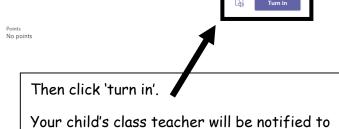
Download the document by clicking 'edit document'. This will either open in the browser or if you want to download it, you can open it in the Desktop App (if you have it).



Alternatively, you can write the answers on a piece of paper, take a photo of the piece of paper and upload it to Teams.







say their work is complete.